

Abbeville Harbor & Terminal District Board of Commissioners Meeting Minutes

Date: October 29, 2024

Time: 5:15 PM

Location: Abbeville Harbor & Terminal District Office, 124 North State Street, Suite 100, Abbeville, Louisiana

Call to Order

President James Steen called the meeting to order, leading the Pledge of Allegiance, followed by a roll call.

Attendance

- Commissioners Present: Carlton Campbell, Tim Creswell, Wayne LeBleu, Patrick Duhon James Steen, Bud Zaunbrecher
- Commissioners Absent: None
- Others Present: Executive Director Nick Gautreaux, Engineer Brian Primeaux, Engineer Kim Touchet, Attorney Roger Boynton, Secretary Cheryl Broussard

Approval of Minutes

The minutes from the September 24, 2024, meeting was unanimously approved following a motion by Commissioner Carlton Campbell and a second by Commissioner Bud Zaunbrecher.

No public comments were made on the agenda items.

Financial Reports

Gautreaux provided financial reports, including year-to-date profit and loss budget vs. actual figures for the month and year to date, accounts payable list for bill payments, accounts receivable, and the balance sheet.

Gautreaux informed the Commissioners that our current 2013 Master Plan needed to be updated and he will be doing that within the next few months.

Executive Gautreaux discussed purchasing ballistic vests for the Abbeville City Police and Vermilion Parish Sheriff's Departments. Following advice on public fund use, a Cooperative Endeavor Agreement is being drafted to outline the purpose - law enforcement services in the district.

Commissioner Patrick Duhon moved, and Commissioner Wayne LeBleu seconded, that the Abbeville Harbor and Terminal District Commission authorize Executive Director Nicholas T. Gautreaux to enter into a Cooperative Endeavor Agreement with the Vermilion Parish Sheriff's Department and the Abbeville Police Department for the purchase of ballistic vests. The motion was unanimously approved.

Gautreaux reported that Grand Isle Shipyard, LLC reached out to discuss options for Rental Agreement. Attorney Boynton and Gautreaux collaborated on an amendment to the lease, agreeing to increase the rent on Lot 20.

Commissioner Carlton Campbell moved, seconded by Commissioner Patrick Duhon, to approve the lease amendment for Lot 20 with Grand Isle Shipyard, LLC, removing the wind and hail insurance requirement and increasing the rental payment from \$2,900.00 to \$3,687.00. The motion was unanimously approved.

Gautreaux presented a preliminary version of the 2025 Proposed Budget, excluding anticipated grant income to provide a conservative financial outlook. He then presented the comprehensive 2025 Proposed Budget, detailing projected revenue streams, including expected grant funding, interest income from account balances, and anticipated expenditures.

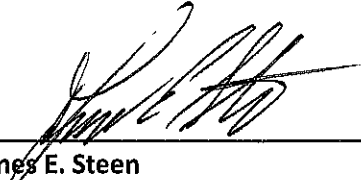
Commissioner Tim Creswell inquired about pressure washing the District Office. Gautreaux stated that he would

obtain quotations for the service.

Commissioner Tim Creswell moved, seconded by Commissioner Wayne LeBleu, to adjourn the meeting. The motion was unanimously approved.



Carlton Campbell
Secretary-Treasurer



James E. Steen
President